



COLLEGE COUNCIL
MINUTES
WEDNESDAY, *OCTOBER 23, 2013*
PCR

Present: Peter Allan, GH Javaheripour, Peter Maphumulo, Tracy Davis, Claude Oliver, Frederick Board, Ray Navarro, Greta Moon, Lisa Ellis, Lynne Glickstein, Diane Wollan

Guest: Tim Isbell, Frank Smith, bill Greulich, Robert Sewell

Recorder: Victoria Churgin

Call to Order: 3:00 p.m.

1) Approval of the Minutes – approved by consensus

a) October 09, 2013

2) Accreditation Update

Peter Maphumulo reported that the ACCJC team of four representatives will be visiting the college on Monday, November 4. The team has provided a list of employees to interview. The four team members will have access to all the data; we will know within the next few days what the team wants to view. Lisa Ellis mentioned that in the past we have done a tremendous amount of work but the data could not be accessed by the team members. Tracy Davis stated that everything is linked and there are no holes in the data.

Peter Maphumulo commended everyone for all the efforts put into the report; he feels very confident because we were able to make claims and show evidence to the claims. Peter Allan stated that we have done a great job and agreed with Lisa that this time we have the data organized and assessable whereas during the last visit the data could not be found.

3) Second Read, Changes to the “Charge” of the Finance, Budget & Planning Committee

First read approved on October 09, 2013. The Finance, Budget & Planning Committee reviewed and recommended changes to the “Charge” of the committee, Administrative Policy 1201 “Shared Governance Structure & Responsibilities.

Tim Isbell presented the item; stated that the only changes made were grammatical corrections and the second bullet point “Make reports to College Council” was removed. A spirited conversation took place amongst the group.

Action: second read approved.

4) Informational Item/Discussion, 2013-2014 PRAISE Cycle for Budget Year 2014-2015 - Joint Chairs of the IPRC, NIPRC, FBPC

Tim Isbell reported that during the last College Council meeting a productive discussion took place on budget worksheets. Peter Allan stated that the joint chairs of Instructional Program Review, Non-Instructional Program Review, and the Finance/Budget and Planning Committees meet and discuss the summary of results from last year’s PRAISE cycle for the purpose of making improvements to this year’s planning cycle for 2014-2015 budget year. Peter Allan touched on a few of the bullet points in the memo.

5) Informational Item/Discussion, College Council Membership, AP 1201- Peter Allan (Attachment)

The College Council is the college-wide committee through which shared governance is practiced. The Council is comprised of representatives from each of five major college constituencies: faculty, classified staff, students, classified management, and educational administrators.

Each of these constituencies provides at least two representatives. The College Council assures the Board of Trustees that recommended policies, procedures, and other important matters have been thoroughly reviewed and considered. At the beginning of each academic year, the College Council will review the shared governance document and will evaluate itself to assure integrity and effectiveness of all College Council activities. Any improvements deemed necessary will be planned, implemented, and evaluated.

Information Flow – Direct to Board of Trustees on policy-related issues. Direct to Superintendent/ President on operational, policy implementation decisions.

Membership – President’s Cabinet, Faculty Senate, California Teachers Association, American Federation of Teachers/Part-Time Faculty Union, Classified School Employees Association, Management Association, Associated Student Body. The council will be co-chaired by the Superintendent/President or designee and Faculty Senate President or designee.

After an energetic conversation took place, Peter Allan suggested that the recommendations produced in January 2012 by Matthew Lee (PPL) be brought back to the next College Council meeting for further discussion.

6) Committee Updates:

- a) **Accreditation Committee:** refer to Accreditation update no. 2 above for report.
- b) **Diversity Committee:** Ray Navarro reported that the committee has not met as they are waiting to hear from Dr. Morris for a meeting date.
- c) **Environmental Health & Safety Committee:** Diane Wollan reported that the committee will be meeting the first Wednesday in November.
- d) **Facilities Committee:** GH Javaheripour reported that the committee will be meeting next Friday.
- e) **Finance/Budget & Planning Committee:** Tim Isbell reported that meetings are being held on the 1st & 3rd Wednesdays; working on student representation.
- f) **Employee Professional Development Committee:** Peter Allan would like to know who is on the committee.
- g) **Student Success and Support Committee:** Greta Moon reported that the committee met last week; developing a student services master calendar; looking at PRAISE report.
- h) **Technology Committee:** no report

7) Other

Robert Sewell provided flyers of VVC’s mission statement and recommended that we showcase it as this is our mission, values, & goals. Peter Maphumulo said the handout is good and it should be our drive to do what we do.

Lisa Ellis asked Frank Smith for the status of the student email addresses and if they are still waiting on Microsoft. Frank Smith replied that he is working with Microsoft and expect to have this done next year.

Adjournment: 4:02pm

Next Regularly Scheduled College Council meeting: November 06, 2013