

COLLEGE COUNCIL
AGENDA
WEDNESDAY, SEPTEMBER 25, 2013
PCR

Interim Superintendent/President ~ Peter Allan
Senior Staff ~ GH Javaheripour, Peter Maphumulo
Academic Senate ~ Tracy Davis, Claude Oliver, Jessica Gibbs
CSEA ~ Frederick Board, Justin Gatewood, Ray Navarro, Kendra Ullger
Classified Managers ~ Robert Sewell, Greta Moon, Deedee Orta
AFT ~ Kevin Crowley
CTA ~ Lisa Ellis, Gary Menser, David Gibbs
Department Chair Representative ~ Diane Wollan
ASB Representative ~ Evelyn Blanco, Eric Desmond, Christelle Rocha

1) Accreditation Update – Peter Allan

2) Informational Item/Discussion, Last Day of Attendance (Online Courses) – Tracy Davis (Attachment)

The document was reviewed by the Academic Senate at the September 5, 2013 General Academic Senate meeting. It was recommended that faculty teaching online courses insert the information in their syllabi. The purpose of this document is to clarify what online participation entails so students are aware that they must participate and not just check in to an online course without authentically participating. Ideally, this will cut down on students enrolling in an online course and then choosing not to complete it

3) Committee Updates:

- a) Accreditation Committee:**
- b) Diversity Committee:**
- c) Environmental Health & Safety Committee:**
- d) Facilities Committee:**
- e) Finance/Budget & Planning Committee:**
- f) Employee Professional Development Committee:**
- g) Student Success and Support Committee:**
- h) Technology Committee:**

4) Other

Next College Council meeting: October 09, 2013

DEAC: No Show, Last Day of Attendance, Academic Engagement

May 23, 2013; Reviewed by the Academic Senate September 5, 2013

Definition of Distance Education 'No Show' Students:

- **DE Students will be dropped as 'no shows' if their online activity before the census date consists of solely logging into the online course platform without actively engaging in academic related activity (such as online discussions).**

Definition of 'Last Day of Attendance' (LDA) for excessive absences of online students:

- **Faculty policy regarding dropping students for excessive absences in an online course should be based on the last recorded academic activity of the student after (such as one full week of non-engagement by the student). Per an individual instructor's syllabus and course materials, students should be informed of the instructor's guidelines on withdrawal from an online course and the necessity of actively engaging in academic activity. Students should be informed that 'active engagement' is not simply accessing the online course platform, but entails evidence of participation in online assignments as well as regular and substantive interaction between students and faculty.**

Definition of Academic Engagement:

- **Faculty should document regular and substantive interaction which demonstrate students' active engagement in the online course. 'Active engagement' includes participation in electronic conversations, discussions, completed assignments or any other assessment designated by the individual instructor.**