

CURRICULUM COMMITTEE MINUTES
ZOOM Meeting
<https://vvc-edu.zoom.us/j/96446121788>

APRIL 8, 2021

2:45 PM

Announcement: This meeting is being recorded and audio will be posted on the Academic Senate website under the Curriculum Committee.

1. CALL TO ORDER

The meeting was called to order at 2:46 pm.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

None

MEMBERS PRESENT: Debby Blanchard, Chair, Patty Golder, Sandy Visser, Richard Cerreto, Leslie Huiner, Jackie Stahlke, Pamela James, Lisa Harvey, and Christa White

MEMBERS ABSENT: Scott Jones and Joseph Pendleton

GUESTS: Reba Pugliese, AnnMarie Sharp, McKenzie Tarango

ADMINISTRATOR: Todd Scott

2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

None

Non-Instructional Information Item

Sub-Committee for SLO/PLO approvals (Lisa Harvey (WASC), Patty Golder (SLOAC))

Discussion: Curriculum committee needs to be responsible for and approve all items on the official course outline of record. If any other committee member is interested in serving on this sub-committee, they can send an email to chair, one more person could be added.

- 3. CONSENT AGENDA:** All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

3. Approval of the consent agenda items

It was MSU (J. Stahlke/S. Visser, 7-0) to approve the consent agenda items

3.1 Nutrition and Dietetics AS-T

PLO revision

3.2 Public Health Science AS-T

PLO revision

3.3 Athletic Trainer Aide I

PLO revision

3.4 Fundamental Dance Teacher

PLO revision

3.5 KIND 160A Tap Dance IA

Distance education

3.6 KIND 160B Tap Dance IB

- Distance education
- 3.7 **KIND 160C Tap Dance IC**
- Distance education
- 3.8 **KIND 161A Tap Dance IIA**
- Distance education
- 3.9 **KIND 161B Tap Dance IIB**
- Distance education
- 3.10 **KIND 161C Tap Dance IIC**
- Distance education
- 3.11 **KIND 162A Introduction to Ballroom Dance**
- Distance education
- 3.12 **KIND 162B American Rhythm Ballroom Dance**
- Distance education
- 3.13 **KIND 163A Latin Ballroom Dance**
- Distance education
- 3.14 **KIND 163B Standard Ballroom Dance**
- Distance education
- 3.15 **KIND 166A Introduction to Ballet Dance IA**
- Distance education
- 3.16 **KIND 166B Building Ballet Basics IB**
- Distance education
- 3.17 **KIND 166C Ballet Fundamentals IC**
- Distance education
- 3.18 **KIND 167A Introduction to Intermediate Ballet IIA**
- Distance education
- 3.19 **KIND 167B Intermediate Ballet Dance IIB**
- Distance education
- 3.20 **KIND 167C Intermediate Ballet Dance IIC**
- Distance education
- 3.21 **KIND 170A Jazz Dance IA**
- Distance education
- 3.22 **KIND 170B Jazz Dance IB**
- Distance education
- 3.23 **KIND 170C Jazz Dance IC**
- Distance education
- 3.24 **KIND 171A Jazz Dance IIA**
- Distance education
- 3.25 **KIND 171B Jazz Dance IIB**
- Distance education
- 3.26 **KIND 171C Jazz Dance IIC**
- Distance education

4. **PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS:**

The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic, Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

None

5. **ACTION ITEMS**

NON-COURSE ACTION ITEMS:

MINUTES:

- 5.1 **Minutes from March 25, 2021**
It was MSU (P. Golder/P. James, 7-0) to approve

Course Substitution forms
None

- 5.2 **DEGREES:**
Dance AA
It was MSU (R. Cerreto/P. Golder, 7-0) to approve new degree

Discussion

The purpose of this degree is to offer students a degree that will help them transfer since there is no Associate Degree for Transfer (ADT) in dance. Recently dance classes have had low enrollments and with a new degree it offers students a target. This degree will also give students a goal that fits within guided pathways.

- 5.3 **Drafting A.S.**
It was MSU (R. Cerreto/P. Golder, 7-0) to approve degree deactivation

- 5.4 **Engineering Drafting and Design**
It was MSU (R. Cerreto/P. Golder, 7-0) to approve degree update

- 5.5 **Global Studies AA-T**
It was MSU (J. Stahlke/R. Cerreto, 7-0) to approve new degree

- CERTIFICATES:**
5.6 **Advanced Provider**
It was MSU (R. Cerreto/P. Golder, 7-0) to approve new noncredit certificate

- 5.7 **Administrative Assistant**
It was MSU (P. Golcer/R. Cerreto, 7-0) to approve certificate update

- 5.8 **Athletic Trainer Aide II**
It was MSU (J. Stahlke/R. Cerreto, 7-0) to approve new certificate

- 5.9 **Basic Framing and Carpentry**
It was MSU (R. Cerreto/P. Golder, 7-0) to approve new certificate

- 5.10 **Basic Provider**
It was MSU (J. Stahlke/R. Cerreto, 8-0) to approve new noncredit certificate

C. White arrived at 3:03

- 5.11 **CADD I Technician**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve certificate update

- 5.12 **Web Authoring**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve certificate update

TABLED DEGREES/CERTIFICATES:
None

COURSES:

- 5.13 **AUTO 050.2 How to Research and Purchase a Car**
It was MSU (J. Stahlke/R. Cerreto, 8-0) to approve new noncredit course

- 5.14 **AUTO 050.2 How to Research and Purchase a Car**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.15 **AUTO 050.3 How to Keep Your Car Smog Inspection Ready**
It was MSU (R. Cerreto/S. Visser, 8-0) to approve new noncredit course
- 5.16 **AUTO 050.3 How to Keep Your Car Smog Inspection Ready**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.17 **AUTO 060.1 Automotive Suspension, Steering and Alignments**
It was MSU (P. James/P. Golder, 8-0) to approve new noncredit course
- 5.18 **AUTO 060.1 Automotive Suspension, Steering and Alignments**
It was MSU (S. Visser/P. James, 8-0) to approve distance education
- 5.19 **AUTO 060.5 Advanced Alignment and ADAS (Advanced Driver Assistance Systems)**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve new noncredit course
- 5.20 **AUTO 060.5 Advanced Alignment and ADAS (Advanced Driver Assistance Systems)**
It was MSU (J. Stahlke/P. Golder, 8-0) to approve distance education
- 5.21 **AVA 01 Studies in Aircraft Maintenance Technology**
It was MSU (P. James/R. Cerreto, 8-0) to approve new noncredit course
- 5.22 **AVA 01 Studies in Aircraft Maintenance Technology**
It was MSU (J. Stahlke/P. Golder 8-0) to approve distance education
- 5.23 **BET 112 Spreadsheet: Excel for Windows**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve course update: title change, textbook update
- 5.24 **BET 131 Presentation Software: PowerPoint**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve course update: title change, textbook update
- 5.25 **CIS 101 Computer Literacy**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve content review
- 5.26 **CIS 121 Introduction to Web Animation**
It was MSU (J. Stahlke/R. Cerreto, 8-0) to approve content review
- 5.27 **ENTR 108 Entrepreneurial Law**
It was MSU (C. White/S. Visser, 8-0) to approve new course
- 5.28 **ENTR 108 Entrepreneurial Law**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.29 **ENTR 110 Business Model Canvas and Presentations for Entrepreneurs**
It was MSU (C. White/R. Cerreto, 8-0) to approve new course
- 5.30 **ENTR 110 Business Model Canvas and Presentations for Entrepreneurs**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.31 **HLTH 101 Introduction to Public Health**
It was MSU (P. James/R. Cerreto, 8-0) to approve course update: course content, objectives, assignments, methods of instruction
- 5.32 **HLTH 102 Contemporary Problems in Personal and Community Health**

It was MSU (C. White/J. Stahlke, 8-0) to approve course update: catalog and schedule description, course content, objectives, assignments

5.33 HLTH 202 Nutrition for Fitness

It was MSU (C. White/R. Cerreto, 8-0) to approve course update: grading change, content review

5.34 KIN 080 Adult Tennis

It was MSU (C. White/P. Golder, 8-0) to approve course update: prefix change, course number change, course content, objectives, SLO's, textbook update, assignments, methods of instruction

5.35 KIN 080 Adult Tennis

It was MSU (C. White/R. Cerreto, 8-0) to approve distance education

5.36 KIN 041A Advanced Physical Fitness

It was MSU (R. Cerreto/C. White, 8-0) to approve course update: prefix change, course number change, textbook update

5.37 KIN 041A Advanced Physical Fitness

It was MSU (R. Cerreto/S. Visser, 8-0) to approve distance education

5.38 KIND 160A Tap Dance IA

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update

It was MSU (J. Stahlke/P. James, 8-0) to bundle 5.38-5.63 Bundle #1

5.39 KIND 160B Tap Dance IB

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update bundle #1

5.40 KIND 160C Tap Dance IC

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.41 KIND 161A Tap Dance IIA

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.42 KIND 161B Tap Dance IIB

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.43 KIND 161C Tap Dance IIC

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.44 KIND 162A Introduction to Ballroom Dance

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.45 KIND 162B American Rhythm Ballroom Dance

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.46 KIND 163A Latin Ballroom Dance

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

- 5.47 KIND 163B Standard Ballroom Dance**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.48 KIND 166A Introduction to Ballet Dance IA**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.49 KIND 166B Building Ballet Basics IB**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: SLO's, textbook update, class cap Bundle #1
- 5.50 KIND 166C Ballet Fundamentals IC**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: catalog and schedule description, class cap, objectives, SLO's, methods of evaluation, textbook update, assignments Bundle #1
- 5.51 KIND 167A Introduction to Intermediate Ballet IIA**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.52 KIND 167B Intermediate Ballet Dance IIB**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: catalog and schedule description, objectives, SLO's, textbook update, class cap Bundle #1
- 5.53 KIND 167C Intermediate Ballet Dance IIC**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: catalog and schedule description, objectives, SLO's, textbook update, class cap Bundle #1
- 5.54 KIND 169A Introduction to Yogalates**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: units, SLO's, assignments, class cap Bundle #1
- 5.55 KIND 169B Basic Yogalates**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, units Bundle #1
- 5.56 KIND 169C Yogalates Core Stability and Stretch**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: units, SLO's, assignments, class cap, course content Bundle #1
- 5.57 KIND 169D Yogalates Core Stability and Stretch II**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: units, SLO's, assignments, class cap, course content Bundle #1
- 5.58 KIND 170A Jazz Dance IA**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.59 KIND 170B Jazz Dance IB**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.60 KIND 170C Jazz Dance IC**
It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1
- 5.61 KIND 171A Jazz Dance IIA**

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.62 KIND 171B Jazz Dance IIB

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.63 KIND 171C Jazz Dance IIC

It was MSU (R. Cerreto/J. Stahlke, 8-0) to approve course update: class cap, objectives, SLO's, textbook update Bundle #1

5.64 PHOT 50 Commercial Photographic Application

It was MSU (P. Golder/S. Visser, 8-0) to approve course deactivation

5.65 PHOT 51 Environmental Photography

It was MSU (P. Golder/C. White, 8-0) to approve course deactivation

5.66 PSYC 111 Introduction to Child Psychology

It was MSU (C. White/P. Golder, 8-0) to approve course deactivation

5.67 PSYC 133 Introduction to Substance Abuse Studies

It was MSU (C. White/P. Golder, 8-0) to approve course deactivation

5.68 SPAN 111 Spanish for Spanish Speakers

It was MSU (J. Stahlke/R Cerreto, 0-8 J. Stahlke, R. Cerreto, C. White, P. James, L. Huiner, L. Harvey, S. Visser and P. Golder) to not approve new course

Discussion

For a new course there is no need to have justification for prerequisites, when the prerequisite is reviewed then data must be included for the justification. There were multiple items not checked, the catalog and schedule description are different and have errors. Course must be sent back to the originator for corrections. Instruction will send back to chair.

5.69 SPAN 111 Spanish for Spanish Speakers

(/, 7-0) to approve prerequisite: SPAN 110 – course was not approved

5.70 SPAN 111 Spanish for Spanish Speakers

(/, 7-0) to approve prerequisite: SPAN 101 – course was not approved

5.71 SPAN 111 Spanish for Spanish Speakers

(/, 7-0) to approve prerequisite: SPAN 101A – course was not approved

5.72 SPAN 111 Spanish for Spanish Speakers

(/, 7-0) to approve prerequisite: SPAN 101B – course was not approved

5.73 SPAN 111 Spanish for Spanish Speakers – course was not approved

(/, 7-0) to approve distance education

6. CURRICULUM TRAINING

6.1 C-ID course numbering on Course Outline of Record

Currently the C-ID numbers were added at the end of the catalog description in Colleague so they will show in the catalog. There is another college that has created a field in Colleague that will pull in the course report and this will afford the C-ID to be downloaded from Colleague. We are waiting to hear back from them on how to do create this field.

7.

ADJOURNMENT

The meeting was adjourned at 3:44 pm.

This document has been edited according to Accessibility Best Practices.